

MINUTES OF PHILLIPS BOARD OF EDUCATION REGULAR MONTHLY MEETING

Monday, May 20, 2019

- I. The Phillips Board of Education meeting was called to order by President Pesko at 5:10 pm in the 6-12 Learning Center. The Pledge of Allegiance was recited.
- II. Present: Burkart, Fox, Halmstad, Houdek, Lind, Pesko, Willett and Student Liaison Peterson. Absent: Rose. Administration present: Superintendent Morgan, Finance Manager Lehman, Principals Scholz and Hoogland, and Pupil Services Director Lemke. Others: Staff, students, and community members.
- III. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and the Price County Review.
- IV. Public Participation - None
- V. Administrative and Committee Reports
 - A. Phillips Elementary School Principal Report
 1. Students of the Month were Suzanne Ludwig (grade 5) and Nick Pesko (grade 3).
 2. Diana Nikkali was introduced as the new 4K teacher for the fall. There will be a Meet & Greet for 4K on Tuesday, May 28th. At this time there are 36 students.
 3. Logger Learning Celebration - Spring Fling will be held Tuesday, May 21 from 5:00 - 6:30 pm.
 4. The Year-End Carnival will be held on May 31st with June 4 as a rain date.
 5. Summer school will run again this year for three weeks beginning June 10th. Classes will be held Mondays - Thursday.Paula Houdek requested administrators add to their monthly board reports, a line item of any out of office/district meetings, conferences, workshops that they had attended.
 - B. Phillips Middle/High School Principal Report
 1. Students of the month for Phillips Middle School are Andrew Krueger (6), Naomi Nyberg (7), and James Bruhn (8).
 3. Students of the quarter for Phillips High School for 3rd and 4th quarter are Caleb Carlsen (12), Megan Schluter (10), Anthony Rohaley (12), and Jessica Roush (11).
 4. Jessica Roush was elected by the Phillips High School students to serve as the 2019-20 student liaison. Justin Polacek will serve as alternate.
 - C. Director of Pupil Services
 1. Mental Health Grant Update
 - a) This past year we received three grants (Flambeau Hospital and two DPI for AODA and mental health). These have been applied for again for next year. The mental health coordinator is full-time.
 - b) Anna Childs from SOAR is providing counseling inside the school (the school provides a physical location only). She is serving 30-40 children in the district. She started out one day/week and is now at two days/week. She will have a space during summer hours.
 2. State Testing Update - All tests were completed last week. Some tests are scheduled for release in June and others in July.
 - D. Superintendent Report
 1. The Facility Action Committee will meet on Wednesday, May 22 at 3:45 p.m. for the last meeting of the school year. In September a Reaction Committee will be formed

and a community survey to highlight the top two plans/designs. These top two plans will be shared with the Board at the June meeting.

2. The building administration support position was discussed with administration. This will be added to next month's agenda for discussion and action.
 3. Mr. Houdek was given commendation for the successful grant application award of \$100,000/year for a five-year period that supports school programs. The programs average 30-55 kids/day with the mornings usually the busiest. Mr. Houdek reported that the programs touch 240 different students over the school year.
- E. Student Liaison reported that seniors are busy getting ready for graduation on Friday. Wednesday evening will be the senior scholarships and awards. The middle school music concert is tonight and sport teams are finishing up their seasons and tournament schedules.
- F. Policy committee met on May 15th and discussed:
- 1) First readings of 461 Higher Education Academic Excellence Policy, 341.34 School Nutrition and Wellness, and 763 Student NonDiscrimination Food Service;
 - 2) second readings of 421 Rule 1, Admission to 4K, Kdgn and First Grade and PHS Athletic Code.
 - 3) Discussion was held on school forest fishing and how it aligns with the hunting policies.
 - 4) Employee Handbook Revision Timeline is now open for the 2019-2020 school year revisions We have a request to review Section 4.10.1 Paid Time Off: to clarify "family" vs "personal" leave and a request to review Section 3.1.1 Emergency Closings: snow days and taking PTO. The 2019-2020 school calendar has incorporated make-up days as a suggestion in this section.
- G. Business services committee met on May 16th and discussed the administrative support position and how it can be used to reduced administrative overload, a core team update from Miron/HSR, 21st Century grant, engineering firm projects for the parking lot area, benefits for less than full-time employees (recommendation to grandfather existing employees and recruits up to 6/30/2019) and the 2019-20 staffing update. Approximately \$30,000 federal special education grant was secured by Ms. Lemke for a handicap accessible van. Mr. McMillan's request for one summer employee under 80 total hours to assist with bus cleaning was approved. Request to have the bleachers in Logger Camp power cleaned was approved. Mr. Berens will schedule. Business services meeting for June will be scheduled for June 19 to accommodate auditors being in the district on June 20th.

VI. Items for Discussion and Possible Action.

- A. The Employee Handbook revisions will be reviewed at business services committee meeting in June and be forwarded to the Board.
- B. Engineers are looking at the parking lot project and cost. We will need to determine if this will be covered as part of a referendum or if we will pay out of the general budget next year or 2020-21 year.
- C. The school safety remodel project for 6-12 office has not been scheduled yet due to weather.

VII. Consent Items - Motion (Krog/Willett) to approve all consent items. Motion carried 8-0. (Mr. Willett not voting on the 2nd reading of PHS Athletic Code).

- A. Approved minutes from April 15, 2019 Board meetings.
- B. Approval of personnel report:
 - 1) Approved hiring of Rachel Dahlke - 6-12 Business Education Teacher & FBLA Advisor; Caitlin Vyskocil - Kdgn Teacher; Diana Nikkila - 4K Teacher; Sandra Lasee - Custodian I/Pool & PHS; Julie Teeters - Cook I/PES; Jessica Strasburg -

Paraprofessional starting 2019-20; Mel Eggebrecht - MS Volleyball Coach; Margaret Obadal - MS Asst Volleyball Coach; Austin Edwards - Summer student custodian; Brady Halmstad - Summer student custodian

- 2) Approved resignations/retirements: Brent Jenkins - Custodian I/Pool (2 years); Lance Johnson - Football Varsity Assistant Coach (2 years)
- C. Approved second reading of Policies: (All policies are located on the district website)
- 1) 421 Rule 1, Admission to 4K, 5K and First Grade
 - 2) 411 Equal Educational Opportunities
 - 3) PHS Athletic Code
- D. Approved bills from April 2019 (#345652-345816 and wires) for a total of \$555,252.76.

VIII. The next regular board meeting will be held on June 17, 2019 at 6:00 p.m. Items to include are approval of preliminary budget, benefits for less-than-full-time employees, second reading of policies, and update on building plans.

Paula Houdek noted that she attended the new board member orientation in Three Lakes and the CESA 9 spring workshop on legal roles and responsibilities and found each to be extremely beneficial.

- IX. Motion (Adolph/Willett) to convene into executive session at the conclusion of the open session:
- A. Pursuant to WI Stat. Sec. 19.85(1)(c) for the purpose of considering employment, promotion, retirement, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility:
 - Contract Negotiation Parameters for 2019-2020 Salary and Wages
 - B. Pursuant to WI Stat. Sec. 19.85(1)(f) for the purpose of considering open enrollment requests for 2018-2019 school year.
 - Requests to enter the school district of Phillips
 - Requests to leave the school district of Phillips
 - C. WI Stat. Sec. 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
 - Confer with Legal Counsel
- X. Announced that the Board may reconvene into open session pursuant to WI Stat. Sec. 19.85(1), if necessary, to act on motions made during the executive session. Motion (Willett/Halmstad) to reconvene into open session. Motion carried 8-0 at 6:55 p.m.
- XI. Motion (Willett/Adolph) to reconvene into open session. Motion carried 7-0.
- XII. Action Items.
- A. Motion (Willett/Krog) to direct Superintendent Morgan to negotiate with PEA within the parameters set by the Board on wages and salary. Motion carries 7-1.
 - B. Motion (Willett/Krog) to approve requests to enter and to leave the school district of Phillips through open enrollment. Motion carries 8-1.
- XIII. Motion (Willett/Halmstad) to adjourn. Motion carried with roll call vote 8-0. Adjourned at 7:25 p.m.

Respectfully submitted,

Tracie Burkart, Clerk
Board of Education

THE SCHOOL DISTRICT OF PHILLIPS

Price County Review
P.O. Box 170
Phillips, Wisconsin 54555

APPROVED FOR PUBLICATION

Minutes of School Board Meeting
May 20, 2019
5:00 PM

Tracie Burkart, Clerk
Board of Education